Mannat 24X7 Travels
glennflightspoint@gmail.com
741 Emerald Plaza Sector 65 Gurugram HR 122001

Offer Letter

Date: 10/10/2023

Dear **Kamalasanan Manoj**,

We are pleased to extend an offer of employment to you for the position of **Customer Service Executive** at **Mannat 24X7 Travels.** We believe that your skills and experience will be a valuable addition to our team. Please read through this letter and indicate your acceptance by signing this offer letter.

Position Details

- **Job Title:** Customer Service Executive
- **Reporting to:** Mr Avinash Singh
- **Start Date:** 10/10/2023
- **Employment Type:** Full-time
- **Work Schedule:** Flexible
- **Job Location:** Hybrid

Compensation and Benefits

- **Annual Salary Package: ₹6,00,000.00**
- The above-mentioned salary is the total cost to the company and includes all payments made and benefits provided by the company directly or indirectly to or on your behalf, whether as salary or otherwise.

Terms and Conditions

- The employment is at-will, which means that either the company or the employee can terminate the employment relationship at any time, with or without cause and with or without notice.
- This offer of employment does not constitute a contract or guarantee of continued employment. It is not intended to create an employment relationship between you and **Mannat 24X7 Travels** until you have signed the necessary employment agreement and any other required documents. During the probationary period of **15** days, your performance will be evaluated to determine your suitability for the role.
- You will be required to sign Confidentiality/Non-Compete Agreement after accepting this offer letter to protect our company's interests.

Acceptance

This Letter of Offer contains the proposed Terms and Conditions of your employment with the Employer and is subject to the preparation and execution of a formal Contract of Employment.

We look forward to your positive response and the opportunity to welcome you to **Mannat 24X7 Travels**. If you have any questions or require further information, please feel free to contact **Mr Avinash Singh** at **glennflightspoint@gmail.com**.

Sincerely,



Mr Avinash Singh's Signature
Mannat 24X7 Travels

I **Kamalasanan Manoj**, accept, and agree to the proposed terms of employment and request that the Employer prepares a formal contract of employment for execution.



Kamalasanan Manoj's Signature
Employee